

**Promotion, Distribution or Sale
of Products or Services on University Premises
Policy – FE 9.0**
Administrative Services

Policy Title: Promotion, Distribution or Sale of Products or Services on University Premises
Policy Approver: President’s Office
Policy Holder: Administrative Services
Executive Lead: Director, Finance and Administration
Category: Operational
Original Date: October 1992
Last Revised: October 1992
Next Review:

Approval Statement

With the approval of the President of Yukon College, this policy is hereby deemed in effect the 17th day of October, 1992.

October 17, 1992

President, Yukon College

Date

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1. Purpose of Policy

The sale and promotion of products or services on University premises is generally restricted to the cafeteria, the Bookstore and approved vending machines.

1. Sale of products or services resulting from regular University programming shall generally be subject to approval by the appropriate Dean/Director and Vice-President.
2. The sale of products and services by student or user groups during special events may be permitted, subject to the approval of the Director, Administrative Services.
3. Notwithstanding any of the above, sale of any product or service on University premises shall be subject to the conditions that it
 - is not potentially detrimental to the reputation of the University or its programs;
 - is not potentially hazardous;
 - does not incur liability to University staff, students or the Board of Governors;
 - is in compliance with legal and regulatory requirements.
4. Promotion or advertising of goods or services on University premises by commercial organizations is generally prohibited.
5. Notwithstanding the generality of guideline 4, external organizations may purchase and/or solicit promotion or advertising in regular University publications, staff publications, student publications or University facilities.

2. Other Related and/or Accompanying Documents

FORM (attached)