

Policy Title:	Adjunct Faculty, Research Associates and Visiting Scholars
Policy Approver:	President's Office
Policy Holder:	Vice-President, Academic and Student Services Office
Category:	Operational
Original Date:	August 2019
Last Revised:	August 2019
Next Review:	August 2021

Policy Statement

Yukon University will appoint individuals as adjunct faculty, research associates, and visiting scholars if it is evident that (1) they will provide knowledge, expertise or skills of value to the institution and (2) the University's reputation will be enhanced through association with the appointee.

The University will consider academic accomplishments, professional experience, or status as traditional knowledge holders when determining eligibility for these appointments.

Approval Statement

With the consent of the Senior Executive Committee and approval of the President of Yukon College, this policy is hereby deemed in effect the 30th day of August, 2019.

Karen Barnes

August 30, 2019

President, Yukon College

Date

Version: August 2019

Revised: Jan 2025 (code change from VPA 1.0 to F 3.0)

Original Date: August 2019

Revised:

Next Review: August 2021

Revised:

Policy holder: Vice President, Academic and Student Services

1. Purpose of Policy

Yukon University aspires to be a hub of knowledge production in the North and recognizes that its national and international reputation, academic culture, academic programs, research initiatives, and scholarly activities can be enhanced by associations with distinguished individuals external to the institution. This policy and its accompanying procedures are meant to formalize these external associations by defining the respective roles of adjunct faculty, research associate, and visiting scholars and specifying the range of responsibilities and privileges that may come with these appointments.

2. Governing Legislation and Relevant Documents

Yukon University Act
Collective Agreement
Yukon University Academic Plan
Yukon University Research Policies

3. Scope

This policy applies to all potential appointees to adjunct faculty, research associate, or visiting scholar designations, all current appointees to these designations, and members of the Yukon University community recommending individuals to the designations.

4. Definitions

- **Adjunct Faculty:** an unpaid, fixed-term academic appointment made to an individual with specific expertise or attainment to contribute to academic programming and/or scholarship activities.
- **Research Associate:** an unpaid, fixed-term appointment made to an individual who has the qualifications and expertise to contribute, as an external researcher, to the work of the University's research centres, laboratories or institutes.
- **Visiting Scholar:** an honorary, unpaid, short-term appointment made to an individual of distinction or special accomplishment who can enhance the University's profile through presentations to the University or the community and/or guest speaking in University courses.

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Revised: Jan 2025 (code change from VPA 1.0 to F 3.0)

Revised:

Revised:

- **Casual Instructor:** a paid, contract instructional position, with a limit of 560 hours in a fiscal year.
- **Casual Researcher:** a paid, contract researcher position, with a limit of 560 hours in a fiscal year.

5. Guiding Principles

None.

6. Other Related and/or Accompanying Documents

Addendum A – Policy Communication Checklist

7. Document History

Include all updates here, including housekeeping changes, beginning with formal approval.

<i>Date</i>	<i>Update</i>
August 2019	Approved by Yukon College President.
Jan 2025	Code change from VPA 1.0 to F 3.0

Addendum A - Policy Communication Checklist

Policy Name: Adjunct Faculty Policy

Number: VPA 1.0

Submitted by: Andrew Richardson

List those consulted with in preparation of this policy:

Name	Department	Date
Mike Barwell	Union President (policy was shared with union executive and input sought from YEU as well)	Sept. 27, 2018-Oct. 3, 2018
Giulia Lucchini	Director, Employee Relations and Organizational Development (policy was shared with Jane Wightman, Human Resources Advisor)	Sept. 27, 2018-Oct. 3, 2018
Clint Sawicki	AVP, Research Operations	Nov. 23, 2018
Katie Aitken, Irina Bogachek, Victoria Castillo, Bronwyn Hancock, Karen Harker, Melanie Heynen, Lacia Kinnear, Wendy Kitchen, Rhiannon Klein, Jennifer Moorlag, Kara Mott, Janet Welch, Hillarie Zimmermann.	Internal Academic Governance subcommittee	At meetings throughout 2017-18

This checklist must be completed prior to the final draft of a policy being presented to SEC for presidential approval.

Body	Communication Planned	Completed	Comments
SEC			
Student Union	N/A		
Employee's Union	Yes	Yes	Union preferred that adjuncts not take teaching roles from

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Revised:

Revised:

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Vice President, Academic and Student Services

			bargaining unit members and be required to apply for instructional roles as sessionals.
Occupational Health and Safety	N/A		
Academic Council			
Board or a Board subcommittee			
Other			
SEC for Final Review	August 2019		