Job Description Director, Research & Innovation

Faculty appointment reporting to Vice-Provost, Academic & Research

Areas of focus

- Leading research and innovation strategy, accountability, compliance and performance
- Nurturing people, culture, and partnerships
- Enhancing public accessibility of research and innovation

Key responsibilities

- Leading research and innovation accountability and performance by overseeing planning, development and implementation of initiatives aligned with the university's strategic and academic plans
- Overseeing operational supports for research and innovation activities, ensuring compliance with internal and external requirements, and recommending necessary adjustments to internal operating environment where required to maintain compliance
- Stewarding the growth of research activity at YukonU through supporting existing and developing areas of research and innovation focus in response to local, Canadian, and pan-northern priorities and opportunities
- Leading work to advance reconciliation in research and innovation, and assisting YukonU in upholding commitments to reconciliation including commitments in the Reconciliation Framework
- Ensuring research and innovation at YukonU is well positioned to take advantage of new opportunities to strengthen impact, including through new funding avenues
- Contribute to strengthening alignment between academic and research activities in support to student learning and research experiences
- As a faculty member, engage in research and/or innovation activity

Reporting areas of responsibility

- Innovation & Entrepreneurship
- Research Services

Areas of focus

- Leading research and innovation strategy, accountability, compliance and performance
 - Support implementation of the university's strategic and academic plans by identifying and leading approaches to support the growth and maturation of research and innovation at YukonU, including interdisciplinary and Indigenous-led research
 - Advise the Vice-Provost, Academic & Research on current and emerging trends, best practices, opportunities, challenges and risks in the research and innovation landscape, and advise on and implement approaches to take advantage of or mitigate these factors
 - Provide strategic guidance to align the university research strengths and opportunities with funding opportunities.
 - Ensure compliance with internal and external funding policies and procedures, and implement continuous improvement activities to support compliance, including in research ethics
 - Oversee the management of the research facilities and capital infrastructure
 - Report on strategic indicators and accountability and performance measures
 - Ensure fulfilment of departmental key performance indicators and performance metrics in relation to deliverables, established revenue targets, project funding targets and operations budget, and contribute to institutional accountability measures
 - Develop and continually improve procedures and policies related to university research and innovation
- Nurturing people, culture, and partnership
 - Oversee the management and operation of reporting areas, including accountability for associated budgets
 - Lead the performance management and professional development of direct reports, and mentor and support faculty engaged in research activity
 - Support initiatives that ensure Indigenous ways of knowing as well as research and innovation projects identified and/or initiated by First Nations are welcome and embraced at YukonU

- Ensure that the development of research and innovation at YukonU is built around principles of equity, diversity, and inclusion
- Develop and implement approaches to ensure the alignment of research and teaching at YukonU
- Support the development and implementation of experiential and workintegrated learning at YukonU
- Increase and diversify the funding sources for research and innovation led by YukonU
- Enhancing public accessibility of research and innovation
 - Build awareness of YukonU research and innovation contributions among the public and interested partners by collaborating with academic departments, centres and institutes to promote research and innovation outcomes and impacts
 - Invite input into research and innovation priorities from key partners including all orders of government, and industry leaders of the Yukon
 - Represent the university externally on relevant territorial and national bodies, advisory groups, councils and other similar organizations

Qualifications

- A doctoral degree in a relevant field, with a record of scholarly research and publication.
- At least three years of demonstrated leadership experience in an administrative leadership role, preferably in research administration and in a university or academic setting.
- Proven ability to develop and implement activities and actions to support strategic and institutional priorities.
- Proven ability to identify opportunities and seek creative approaches to take advantage of those opportunities.
- Experience working on behalf of, or collaborating to support, Indigenous-led research and innovation activities
- Experience working in or supporting innovation, entrepreneurship or workintegrated learning activities
- Excellent communication and interpersonal skills, with the ability to engage and collaborate effectively with diverse stakeholders.
- Strong project management skills, with the ability to prioritize and manage multiple tasks and deadlines.

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- Experience in securing external funding and managing research grants and budgets.
- Knowledge of research ethics and compliance requirements.
- Familiarity with technology transfer and commercialization processes is desirable.
- Commitment to diversity, equity, and inclusion in research and innovation activities.
- Flexibility and adaptability to work in a dynamic and evolving environment.