**nłätsʼän nätsʼųji (we all help each other)**

**Elders Host**

Yukon University is honoured to have an Elders on Campus Program. Elders are important central members of Indigenous communities. To be considered an Elder, one must have earned the trust and respect of the community, have knowledge of traditional teachings, ceremony, healing practices and be comfortable and able to share teachings.

Elders at Yukon University are instructors and regularly give talks, host events and campfires at the Roddy Blackjack Camp, share music and stories in the *Samay Thìa*Harry Allen Lounge, and provide spiritual and wellness support. Elders are often invited into classrooms to provide teachings on specific curriculum.

We are looking to welcome a learner into a part-time position supporting the work of the Elders Lounge. The Elders Host will support the Elders Coordinator and the Elders through the following areas of work:

**Duties and Responsibilities:**

* Greeting and welcoming students, staff and community members into the Samay Thìa Harry Allen Lounge
* Directing requests for information to appropriate staff within the broader Yukon University community (tutoring, campus housing, IT support etc.)
* Restocking the refreshments provided in the Lounge and cleaning up the Lounge as needed
* Assisting with the coordination logistics for events/meetings, booking rooms and equipment, confirming participants
* Support administrative processes such as answering the phone, taking messages, being aware of current and upcoming events
* Support the activities and participation of the in various events and initiatives
* Provide support to the Elders for ceremonial events and ensure protocols are recognized and respected
* Ability to connect with online and on campus YU students in various platforms (student liaison)
* Support the events at Roddy’s Camp as well as the maintenance/upkeep of the Camp
* Prepare for events hosted by the Elders Program and assist with clean up afterwards
* Prepare supplies and materials for the Lounge as directed by the Elders Program staff such as beading kits and sewing supplies

**Skills and Qualifications:**

* Knowledge of Yukon First Nations and the role of Elders
* Ability to provide caring and quality information about Yukon University services, or willingness to learn
* Ability to communicate ideas and take direction in planning and organizing activities
* Ability to establish and maintain respectful working relationships with others including University staff, First Nation representatives, and visitors from outside agencies/organizations
* Ability to work independently as well as a member of a team
* Must be willing to work flexible hours including weekends, evenings as required.

YukonU is working towards nurturing a culture of deep listening, dialogue, and respectful engagement, and is working towards decolonization through meaningfully improving programs, services, research, spaces and approaches to post-secondary education.

Partnering with Indigenous-led organizations and higher education institutions, the EleV Program aligns education opportunities with the aspirations of Indigenous youth and the priorities of their communities. It supports young people through post-secondary education and on to meaningful livelihoods by working in close partnership with Indigenous youth and communities to fundamentally transform education and employment systems.

<https://www.yukonu.ca/elev>