

Yukon University
Statement of Qualifications
Instructor, Targeted Initiative for Older Workers

Department	Continuing Studies
Position Title	Instructor, Targeted Initiative for Older Workers
Location	Ayamdigut Campus
Date	May 2021

Essential Qualifications (factors assessed through interview, etc.)

Education and Training: Related post-secondary degree (Education, Social Work etc.)

Demonstrated Abilities: Experience planning, organizing, and delivering lessons to a diverse group
Instructional experience in teaching employability skills

Knowledge:

1. Comprehensive current knowledge in content area of instruction (community building, career development, computer literacy, self-awareness).
2. Knowledge of Yukon First Nations.
3. Knowledge of instructional techniques, practices, and strategies in an adult education environment.
4. Knowledge of current labor market and relevant legislation.
5. Knowledge of curriculum development.
6. Knowledge of Yukon University and applicable policies and procedures.
7. Knowledge of student demographics, needs and potential supports.

Abilities:

1. To plan, organize, and/or deliver courses, workshops or lessons.
2. To set up and provide support for workplace practicums.
3. To establish strong relationships with Yukon employers to understand their needs and hiring practices.
4. To teach effectively in a cross-cultural environment.
5. To establish and maintain effective working relationships with staff and external program stakeholders.
6. To modify instruction to meet the needs of adults with physical, cognitive, or learning disabilities.
7. To develop course curriculum, lesson plans and deliver training using a variety of teaching methodologies and media.
8. To work effectively in a team environment.
9. To advise students on academic/personal issues as appropriate.

Personal Suitability:

1. Excellent communication skills: oral and written.
2. Effective interpersonal skills, particularly in a cross-cultural context.
3. Ability to take initiative and work independently.
4. Flexibility and adaptability to changing work demands.
5. Interest in maintaining research activities in both content areas and in adult education.
6. Commitment to student success.
7. Sensitivity to cultural and socio-economic issues.